

BIGWILL
Minutes to Board Meeting
Nippersink Library, Richmond, IL
October 16, 2004

Present: Peg Gleich, Margaret Kurzynski, Susan Sincere, Dan Kane, and Jackie Torrance.

Meeting was called to order at 10:10 am.

Minutes of last meeting. Minutes were approved with note to correct the spelling of Bob Heck's surname from Hecht to Heck.

Library report. A written contract has been submitted by BIGWILL to the Nippersink Public Library concerning the disposition of the BIGWILL collection being housed in the Library. The Library President and Chairman have to approve and sign this contract. It is currently before the Library officers and the Library attorney. There was a reference to cataloguing and insurance to be considered. This contract will become part of the BIGWILL Policy and Procedure Manual.

The display case being used for the month of October "Family History Month" is locked so that materials are secure. There has been a change of e-mail address for Connie Summers.

Program report. H. Clark Dean will present the December program of slides of the British Isles. The Scottish round table will be hosted by Maureen Brady and Jackie Torrance in January.

Chicago Genealogical Society is looking at medical records from 1850s through 1870s. Note was taken of Helen Sclair's ten years' worth of work on gravesites.

Dan Kane – Gary Hargis is president-elect of the IL State Genealogical Society.

Treasurer's report. Margaret Kurzynski reported that she was unable to provide printouts because of computer malfunction. She reported a balance of \$258.35 including the latest checks except one additional check for \$20.00.

Peg is to receive a copy of BIGWILL's insurance policy for evaluation of insurance coverage. We currently have insurance through Jim Keltch, agent, through FGS membership.

An \$1800 Certificate of Deposit will be due in March.

Rollie Littlewood and Dan Kane are to continue the process of auditing the financial books of BIGWILL.

Newsletter report. The new dues structure is to be published in the newsletter for the general membership. There is to be an identification sheet published with the dues notice. The identification sheet and dues are to be sent to Margaret.

The write-up of the presentation by Bob Heck last September can be downloaded from our website along with his handout to reconstruct his presentation for the newsletter.

Discussion of newsletter sent by e-mail rather than postal service followed. Cost effectiveness was brought up with expense of exchanges with other organizations. It was suggested that a cost analysis be done before a decision is reached. This discussion was tabled until more information is available.

Dues report. Peg read Rollie Littlewood's e-mail dated 12 October regarding dues. The new dues structure for 2005 is as follows:

General dues to be \$25.00 for hard copy newsletter received through the postal service.

General dues to be \$20.00 for electronic newsletter received via e-mail.

Charter members to be \$15.00.

Additional member in family \$1.00.

It was moved and seconded that the above be accepted. Acceptance approved.

Dave is to include a note about NARA with the renewal and a space to be check marked for approval to donate to NARA.

Brochures. The design of the BIGWILL brochure is to be changed for 2005.

Programs.

January meeting. Support tables for all of the British Isles.

19 March 2005 – Jovanka Ristic will do presentation regarding the UW-Milwaukee Geographical Library.

May meeting 2005 – GenSmarts genealogical program presentation.

July meeting 2005 – Pat Geyh – Irish Immigration into and through North America

17 September 2005 – Sherry Irvine Workshop.

19 November 2005 – Paul Milner

Bylaws.

The new Bylaws were approved at the last general membership meeting .

Nominating committee. No information is available from Ann Wells regarding the nominating committee.

Sherry Irvine workshop.

No information is available at this time.

Workshop - 23 April.

Attendance: 75-125 needed.

Discussion of most economical location is Best Western in Janesville. It is close to interstate travel. Possibility of a package deal for attendees who wish to stay overnight.

Discussion of vendor area as separate room and additional cost. We need a commitment for presenters and plan to budget \$2,000.

Speakers \$1500

Lunch @\$10 per person (to be built into the attendance fee)
Break even @100 people @\$30 each
Charge \$30 for members and \$35 for non-members
Ask vendor about footing the cost of the additional room.
Board is to pick 4 topics to be presented as a two-track program. This is to be done by e-mail.

Non-profit status. Ann Wells is working on this.

Study groups. Discussion about having early informal roundtable discussions at 9:00 am before regular meetings. Groups to focus on ethnic discussions.

Membership packets. The following are to be included in new member packets. BIGWILL register, program list, brochure, BIGWILL Register submission form, Register benefit fact sheet, query form, membership directory, Bylaws, library information.

Miscellaneous. David Dexter and Peg Gleich attended the Society Leadership Conference. Prudy Sullivan and Susan Sincere assisted at the Genealogical Fair. Ila McErlean of Delavan won our one year membership door prize to BIGWILL given away at the Fair.

Kathy Brady-Blake is to be asked to be a liaison between both the ISGS and WSGS.

Respectfully submitted,
Jackie Torrance, Secretary